



Position Description for
Afternoon Teacher's Assistant

North Heights Vision: **Find Faith. Discover Purpose. Live Eternal Significance.**

Led by the Holy Spirit, North Heights engages all people to find faith in Jesus, discover their God-given purpose and equip them to lead lives of eternal significance.

We are looking for staff to join us in this vision.

Title: Afternoon Teacher Assistant at our Roseville & Arden Hills location

Reports to: Julie Beguhl

Employment Status: Part Time, Monday-Friday, 12:30-5:30

3 Imperatives:

- Good team player: strong ability to work effectively and support other members of the team.
- Incorporates a love for Jesus and developing Christian character in the day to day classroom activities.
- Has a commitment to prayer and meaningful and growing personal relationship with Jesus Christ as Lord and Savior

Summary of Position: Previous experience in an early learning environment with a level of Christian maturity that will contribute to a growing Christ centered, nurturing, fun environment. Partnering with our team to enhance the learning environment of our school.

Minimum Qualifications: 12 college credits and 1040 hours of child experience in the early childhood setting.

Duties/Areas of Responsibility:

- Provide basic needs to the children
- Assist the teachers with classroom activities and other duties such as laying down cots, and supervising the nap room.
- Develop and maintain positive relationships with the children & parents

- Keep the classroom space clean, sanitized, and safe – following safe child procedures
- Closing duties include making sure that all lights are off, blinds are closed, and doors are locked before leaving the building when the last child leaves

Knowledge, Skills & Abilities Required:

- Belief that Jesus is the one and only Son of God and the only name that can save a human being. Be filled with the Holy Spirit and demonstrate the use of spiritual gifts.
- A good grasp of the Bible and a belief that the Bible is the inspired Word of God
- Patience and compassion suitable for working with young children